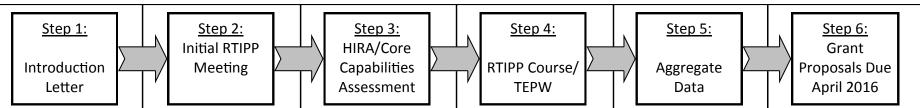
Core Capabilities Assessment Process



This letter was distributed to your county emergency management office. Included in this letter was potential dates for RTIPP courses as well as a list of disciplines which will be able to assist you with subsequent steps of this process. We suggest you reach out to as many disciplines as possible in your jurisdiction.

During this meeting representatives from IDHS will explain the concepts introduced during this process, provide you with additional resources, and answer any questions you might have. The Core Capabilities Assessment Tool on WebEOC will also be introduced. After completing this step, you will need to assemble a Training and Exercise Assessment Team for your jurisdiction in order to assist with step 3, HIRA/CC Assessment.

This step in the process can be divided into two different tasks, the HIRA **Process and Core Capability Assessment** Process. Outlines and Templates for each of these processes will be distributed to assist with completion. The HIRA process should be completed in its entirety prior to moving on to the Core Capabilities Assessment. Once both processes are complete, input the results from the CC Assessment into the CC Assessment Tool in WebEOC.

The RTIPP course will use the information collected during the Core Capabilities Assessment to develop a multi-year training plan based on identified gaps. At the conclusion of this course. several suggestions for improving or sustaining capabilities will be suggested. These suggestions can be used to increase capabilities across all POETE elements.

After all RTIPP courses/ TEPWs have been completed, the information should be used to work with response partners, including IDHS, to fill identified gaps. This information will be collected into a database and will be available to participating jurisdictions for use in emergency management planning. Once improvement areas have been identified, jurisdictions should use this information to build 2016 grant proposals. These are tentatively due in April of 2016. Grant awards based on these proposals will be awarded around October of 2016. Anything funded by these grants will not begin until after this time; this includes courses identified during RTIPP. Free course deliveries will begin earlier, in spring of 2016.



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